



NELA 106th Annual Meeting & Fall Conference
Friday, September 21 - Sunday, September 23, 2018
Equinox Resort & Spa, Manchester Village, VT

Call by August 30, 2018 for hotel reservations: (877) 854-7625

To register, please complete one Registration Form for each attendee and return with payment by **Thursday, August 30, 5:00 pm EST** to Northeast Laundry Association, P.O. Box 190, Hogansville, GA 30230. Contact Suzette Evans, NELA Administrator, for more information: nela@rjevansassociates.com Phone: 706.637.8871 • Fax: 706.637.8875. **Online Registration is available at www.nelaundry.org.**

Company Name	Registration Contact
Address, City, State, Zip	
Phone	E-Mail
ATTENDEES: (Print name as it will appear on badge) Guests/Children: If you will be bringing your family and would like them to join you for the meals, please make sure you register them and give us their names and ages (if a minor). Please contact the NELA office for special pricing for children under 12. Children over 12 years old should pay the Member Spouse Rate.	
Name	Golf Handicap:
Spouse/Additional Attendee Name	Golf Handicap:
Children (Name & age)	
Please note accessibility needs and/or dietary restrictions	
Saturday Dinner (Qty ea.): _____ Filet Mignon _____ Grilled Salmon _____ Mushroom Ravioli (V)	

	Early Member/Spouse Received by 8/30	Member/Spouse Received after 8/30
Full Conference - Member	_____ @ \$370	_____ @ \$485
Full Conference - Spouse	_____ @ \$300	_____ @ \$415
Golf Registration (Woodstock Country Club)	_____ @ \$225	_____ @ \$250
	Non-Members by 8/30	Non-Members after 8/30
Full Conference - Non-Member	_____ @ \$600	_____ @ \$700
Golf Registration (attending full conference)	_____ @ \$225	_____ @ \$325

Sponsorship Opportunities (see enclosed flyer for details)

_____ Premier Sponsor	\$3,500
_____ Platinum	\$2000
_____ Gold	\$1500
_____ Silver	\$750
_____ Golf Flag*	\$200
_____ Contribution	\$ _____
_____ Prize Donation:*	*See other side

Registration Amount:	\$ _____
Golf/Optional Activity:	\$ _____
Sponsorship Amount:	\$ _____
Total Enclosed:	\$ _____

Method of Payment: <input type="checkbox"/> Check Enclosed (payable to Northeast Laundry Association) Credit Card: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> AMEX			
Name as it Appears on Card	Card Number	CCV#	Exp.
Billing Address for Credit Card (Name/ Company/Address/City/State/Zip)			
Signature			Date

CRACKER BARREL SESSION / TABLE TOP DISPLAY SIGN UP INFORMATION

Associate Members: If you would like to participate in the **Cracker Barrel Session** or **Table Top Display**, please indicate your interest below. Space is limited and time slots will be reserved on a first- come, first-serve basis.

Cracker Barrel Session: Yes, I am a NELA Associate Member, registered for the full conference, and wish to sign up for five minutes at the Cracker Barrel Session at Saturday morning's Breakfast Meeting.

Table Top Display: Yes, I am a NELA Associate Member, registered for the full conference, and wish to sign up for a Table Top Display. I understand that NELA will supply a skirted table, 2 chairs, and a wastebasket and that my company is responsible for any other A/V or equipment. Choose Preferred Table Type: **6' x 30" Table** **30" Round Highboy**

Please note that Table Top Displays are open Saturday from 7:00 am – 12:00 pm in Rockwell Room. Exhibitors may set up on Friday evening after dinner or before 7:00 am Saturday morning. We encourage you to take the rest of the time allocated at the conference to network and enjoy the activities provided.

Exhibitor Shipping Information

Materials may be shipped to the Equinox Resort to be received between September 20-21. Resort Storage and Handling Fees apply to all packages and are charged on a point-to-point movement basis (\$5/box). Please address all materials as follows:

The Equinox Resort & Spa
NELA Annual Meeting – Ruth Whitelaw
Hold For Guest: (Name/Arrival Date/Mobile Ph)
3567 Main Street
Manchester Village, Vermont 05254
Box ___ of ___

Golf Flag Logo

If this is the first year your company has purchased a golf flag sponsorship or your logo has changed, please provide us with a logo in one of the following formats: .eps or .jpeg (high resolution). Please send your artwork to nela@rjevansassociates.com. If you require assistance or have questions please call the NELA office: (706) 637-8871.

This is the first year to sponsor a golf flag. I am sending our logo to nela@rjevansassociates.com

Additional Prize Donation

If you would like to provide a prize to be given away in the Golf Tournament raffle, please indicate below.

Yes! I will donate an additional prize for the Golf Tournament Raffle

Our Prize is: _____

I will mail the prize to the conference hotel to arrive between September 19 - 20.

I will bring the prize with me to the Conference.

Cancellations: Registration Cancellations must be in writing and received by **Thursday, August 30, by 5:00 pm EST to receive a full refund.** After Thursday, August 30, no refunds will be issued unless approved by the Board of Directors. Cancellation requests may be faxed to (706) 637-8875 or emailed to nela@rjevansassociates.com. **All payments must be made in advance of the conference. No shows will be billed.**